Dear parents and guardians,

**School Photo Day – Wednesday 9th March, 2016**

GS Imaging Group has been commissioned to take our annual school photographs. These will take place over 3 days this year:

- **Wednesday 9th March** – Class, individual portraits, sibling portraits and Year 6 group photograph
- **Friday 18th March** – Absentee Day – Photos of students absent on 9th March
- **Thursday 15th September** – Group photo day – (More information at a later date)

**What to do:**

On Wednesday 9th March, every child MUST RETURN a completed personalised photo envelope enclosed with the exact payment to his or her class teacher. There are two packages available for either $20 or $30. Payments can be made by cash (no change available), cheque payable to GS Imaging Group or by credit card. See back of the photo envelope for details.

**Please note: The photographer requests ALL students to return photo envelopes even if your child is not purchasing a photo.**

Sibling photo envelopes will be available prior to photo day from the school office. Please return these completed envelopes with your eldest child **ON Wednesday 9th March** with the exact payment. The cost of a sibling portrait package is an additional $20. Sibling portraits will be taken in the hall during lunch time.

**What to wear:**

All students must wear the correct summer uniform with clean black school shoes.

**Girls:** Summer school dress  
**Boys:** Grey shorts and a white sleeved polo shirt with school crest.  
There will be **NO SPORT** on this day.

**If your child forgets to bring the photo envelope on the day:**

All students will be photographed regardless of missing or forgotten envelopes. Photo envelopes with late payments can be handed to Terence Lai (Year 1 teacher) up until Friday 18th March or payments can be made directly to GS Imaging Group.

Yours sincerely,

Terence Lai

2016 School Photo Day Coordinator